



**SEVENTEENTH ECA WORKSHOP &
FIRST ANNUAL MEETING ASSOCIATION ECA
2014, PORTO, PORTUGAL**

Hosted by A3ES

Tuesday and Wednesday 17-18 June 2014

**Venue: University of Porto
Reitoria da U.Porto
Praça Gomes Teixeira
4099-002 Porto
PORTUGAL**

HOTEL INFANTE DE SAGRES

*For ECA members (2 people per agency) the nights of 17th and 18th June
at the hotel Infante de Sagres (www.hotelinfantesagres.pt) will be covered.*

Not more than 4 nights per agency can be covered by the organisers.

If you wish to stay in a different hotel then these costs cannot be refunded by the organisers.

A3ES

Agência de Avaliação
e Acreditação
do Ensino Superior

TUESDAY, JUNE 17

VENUE: UNIVERSITY OF PORTO

09:00 – 12:00

ECA Board Meeting (only for ECA Board members)

12:00 – 13:30

Arrival participants, Registration and Lunch

13:30 – 15:30

Meetings Working Groups 1 and 4

The working groups 1 and 4 will meet in parallel to discuss and prepare the new Work Plan for 2014-2015 to be presented in the plenary sessions.

WG 1: Salão Nobre

WG 4: Sala da Biblioteca - Fundo Antigo

15:30 – 16:00

Coffee break (7.6 Room, 7th Floor)

16:00 – 18:00

Meetings Working Groups 2 and 3

The working groups 2 and 3 will meet in parallel to discuss and prepare the new Work Plan for 2014-2015 to be presented in the plenary sessions.

WG 2: Sala 302

WG 3: Sala do Conselho

20:00

Dinner at Taylor's cellars (Port wine) - visit and dinner at Barão Fladgate

Três Séculos Restaurant. <http://www.tresseculos.pt/>

Welcome address

- *Alberto Amaral, President of A3ES*
- *José Carlos Marques dos Santo, Rector of the University of Porto*

09:00 – 10:00**Report on Progress in Quality Assurance in Higher Education*****Daniel Gohring, European Commission***

- **Response by Rolf Heusser, Chair of ECA**
- **Discussion**

10:00 – 10:15***Coffee break*****1st Annual Meeting Association ECA****Part I: Membership, finances, appointments, events****10:15 – 11:15**

- Welcome by Chair
- Confirmation of voting members (representatives of first members)
- Adoption of agenda
- Admission of members
- Annual accounts 2013
- Budgets 2014 and 2015; membership contributions 2015
- Appointment of Chair, Vice-Chair, Board members and Coordinator
- Appointment of Financial Committee
- Host and venue of the end of year Seminar
- Host and venue of the Workshop 2015

11:15 – 12:15**Part II: Policy**

- Business Plan
- Work Plan 2014-2015
- Any other issues
- Closure of the meeting by the Chair

12:15 – 13:30***Lunch*****13:30 – 14:30****Plenary presentations Working Group 1 and Working Group 2**

- ***Work plan 2014-2015***
- ***Discussion***

14:30 – 14:45***Coffee break*****14:45 – 15:45****Plenary presentations Working Group 3 and Working Group 4**

- ***Work plan 2014-2015***
- ***Discussion***

15:45 – 16:00**Conclusions**